

## **Cluster 21 Pastoral Council Meeting**

October 19, 2008, 2 - 4 p.m. (corrected Nov 16)

Cathedral School Multi Purpose Room (2nd Floor)

**Present:** Peter Lancia, Chris Hoppin, Fr. Kevin Martin, Msgr. Paul Stefanko, Ray Rier, Fr. Fred Morse, Fr. Richard Bertrand, S.J., Sr. Theresa Rand, Peter Gribbon, Greg St. Angelo, Pennie Kinney, Dan Chuhta, Lori Arsenault

### **Minutes:**

**1. Opening Prayer** – Prayer for Disciples in Mission

**2. Review of Minutes from June Meeting** – Minutes accepted as presented.

**3. Welcome to New and Returning Members** – Only one member from SHSDP is being replaced this year, but has not yet accepted.

**4. Cluster Council Leadership** – Structure and plan for membership and leadership. A facilitator or chairperson is to be selected for each year. Peter is willing to continue but this will be his last year before he cycles off. Asked for thoughts and comments. Group asked that Peter continued. Peter suggests choosing a vice chair who may become the chair next year. If anyone is interested, please let Peter or Lori know before the next meeting.

**5. Question about the limit of the term.** Tabled until the next meeting.

### **6. Old Business and Information**

- 07-08 Cluster Report – Recaps the work done by the council over the past year, written to present to parishioners as a celebration of the work. Corrections will be made and sent out to parishioners with the newsletter in two weeks. (Note: corrected copy is attached to these minutes)
- Cathedral School auction this coming Friday night. \$35 per person tickets. The major fundraiser for the year, with a goal to raise \$70,000.
- Human Resources Audit Update – Some of the priests were interviewed, then the director of HR resigned. The purpose was to have a third party to do the assessment. Diocese is interviewing now for the HR Director, and the Cluster 21 business committee will have to follow up with that person at that time.
- Proposed Meeting Schedule – October 19, Cathedral School; Nov. 16, St. Louis; Jan 11, St. Peter; Feb 8, Sacred Heart / St. Dominic; Mar 8, Cathedral; Apr 26, Sacred Heart / St. Dominic; May 17, St. Peter; June 28, St. Christopher

### **7. Committee Reports: Communication, Evangelization & Catechesis, Business**

- **Communication** – Fr. Fred wonders about the Newsletter going to twice each month, so that it could be fresher. The information doesn't change that dramatically. A special edition could be run if necessary. Discussion around this

issue with feedback, and pros and cons. Will try bi-weekly newsletter for the next month or so, and see what feedback comes. Others could submit articles as well.

- **Catechesis and Evangelization** – Betty Cyr coordinates RCIA at Cathedral and wants to know if other parishes have catechumens that would want to join them. Inquiry is on Thursdays. Cathedral has an RCIC group. If it is to be a cluster thing, decisions would have to be made about locations of the meetings, and of the various rites.
  - **Cathedral Prayer Line prayer group** wants to offer the prayer line as a Cluster service. The Council approved going forward with this. St. Louis has an informal prayer group that will continue, but that should not preclude expanding Cathedral's prayer line.
  - **PCLs / Faith Formation people** are working well together. Two cluster parent meetings are planned, and materials are being shared. May 31 is planned for Confirmation, in 2 separate celebrations that day at Cathedral.
  - **Unitas marriage preparation** will be held in the Spring at Guild Hall. Next year, both spring and fall dates will be announced at the same time in the spring so couples can plan for either. New marriage guidelines rolled out last week, with recommendations made for Clusters. Unitas was one of the three programs recommended.
  - **New diocesan director for youth ministry** began this past week, Michael Levigne, a man who was hired for both youth ministry and young adult ministry.
  - **Two groups of youth ministry in the cluster** and is an area that needs to be developed. Need to have someone coordinating these groups with the state-wide programs.
- **Business Committee** – committee work has been on hold because of need for diocesan information both in human resources and regarding school funding.

## 8. New Business

- **Review of Cluster 21 Plan (2007)** Approved by Bishop Malone
- **Goals for 08-09**
  - Hire Business Coordinator by June of 2009
  - Parish Life Coordinator by June of 2009
  - Establish a central office for the Cluster
  - Review last year's goals. Tool that was given out will be distributed again by e-mail.
- **Energy Costs**
  - Looking to the winter, what are some creative uses for our facilities
  - Discussion of natural gas conversions. All of the churches except St. Christopher will be able to use natural gas this winter. St. Christopher's now needs furnace repair. Oil is still most realistic for the island.
  - Mass schedule for daily mass, consider 2 –3 times per day at one location? Discussed Lewiston's experience. A significant influence on their decision was how many walk or drive to Mass.
  - Chapel at Sacred Heart / St. Dominic is very efficient to heat. Data collection, how much does it cost to run these places to make these

decisions on financial data, availability of priests, numbers of people, including the weekend schedule, for both energy and personnel.

- **Action: *Do an audit of Masses***
  - Church, location/capacity, time of day, # attendance at each Mass, cost of heat, means of transportation, language considerations.
- **Parish PCLs**, Fr. Kevin has been leading, and leaders have been asked to take turns leading.
- **Personnel**
  - Not ready to name anyone for Cluster pastor. Hiring of business manager does not depend on having a pastor, according to Msgr. Paul.
  - Business Subcommittee may be asked to meet: Fr. Fred, Msgr. Paul, Peter Gribbin, Greg St. Angelo, Penny Kinney, Peter Donnelly.

#### **9. Agenda for next meeting**

- Committee Assignments
- Disciples in Mission, next meeting
- Advent Sunday, this will be brought up to the PCLs next week, with support of the Council.

#### **Closing Prayer**

**NEXT MEETING:** November 16, St. Louis, 2 – 4 p.m.

**Attachments:** Revised Cluster 21 year end report